Making Calls

**Domestic phone number** ................. Dial the 10 or 11-digit phone number.
**International phone number** ............. Dial 011, then the country code and phone number.
**Emergency call** .................................... Dial 911.
**Instant Second Line** ......................... When you have an active call, press the Flash key on your phone and you’ll get a new Ooma dialtone to make another call.
**Three-Way Conferencing** ................. Dial *3 to conference two active calls together.

Receiving Calls

**Answering a call** .............................. Pick up your phone when it rings.
**Answering call waiting** .................... Press the Flash key on your phone when you hear the call waiting tone. Press the Flash key again to return to the original call.

Protecting Your Privacy

**Block your caller-ID** .......................... Dial *67, then dial the number.
**Unblock your caller-ID** ...................... Dial *82, then dial the number.
**Enhanced Caller-ID** ......................... See the name and phone number of the caller on your home phones when you receive a call.
**Block telemarketers** ......................... Instantly block close to 1 million phone numbers associated with telemarketers and spammers. Get started at [my.ooma.com/blacklists](http://my.ooma.com/blacklists)
**Do Not Disturb** ............................... Need some peace and quiet? Press and hold the button or dial *78 on your phone and all your calls will roll straight to voicemail. To deactivate Do Not Disturb, press and hold again or dial *79.

*: Requires Premier level of service
Voicemail Basics

Set up voicemail  
Pick up your phone and press the key on the Ooma device. Follow the voice instructions.

New message indication  
When you have new voicemail messages, the key will blink.

Changing voicemail settings  
Pick up your phone and dial your own phone number. Select Option 2 from the main menu.

Listening to Messages

Listening on the Ooma device  
Press the key on the Ooma device.

Listening on your home phone  
Pick up your home phone and dial your own phone number.

Listening on a remote phone  
Dial your own phone number. When the call rolls to voicemail, press the * key and enter your voicemail PIN.

Listening from a web browser  
Go to my.ooma.com in your browser and log in.

Listening on a smartphone  
Download the Ooma mobile app and log in.

Advanced Voicemail

Voicemail Monitoring  
Listen in through the speaker in your device as callers leave their voicemail. If you decide to take the call, just pick up your home phone.

Send to Voicemail  
Press the button when the phone rings to send a call straight to voicemail.

Mobility

Mobile app  
Download the Ooma mobile app for iOS or Android devices and make free domestic calls on the go.

Multi-Ring  
Forward incoming calls to a remote number (such as a cell phone) or to your Ooma mobile app.

To print more copies go to: http://support.ooma.com/documentation